



TITLING/REGISTERING VEHICLE BOUGHT IN PA

Sellers Checklist:

- TITLE**: Complete Section A on the reverse side of the title, recording the purchaser's name and address and odometer mileage. The seller must sign and handprint his/her name in the presence of a notary public.
- LICENSE PLATE**: Remove the plate for transfer to another vehicle or return the plate to the PENNDOT

Buyers Checklist:

- IDENTIFICATION**: Valid PA Drivers License
- ADDRESS**: Only the address listed on the PA Drivers License may be used to title/register a vehicle in PA. The only exception would be if there was a change of address card accompanying the drivers license.
- INSURANCE**: Bring with you to our location a valid form of [PA Proof of Insurance](#).
- LICENSE PLATE**: If you plan on transferring a plate from a former vehicle, you will need to bring that plate along with the registration of that plate in order for it to be transferred.
- TITLE**: If the Seller is having the title notarized by another agency and have just handed you the notarized title, bring that title with you. If the seller is meeting you at our location to have us notarize their signature, the Buyer will bring the title with them.

** If vehicle is a Gift from the Seller to the Buyer and absolutely no money or property was exchanged, an [MV13ST](#) must be filled out by both parties prior to titling/ registering vehicle.

Step 1: Buyer brings all the necessary paperwork from above checklist with them to our location. We will process all paperwork and present you with a new PA Plate and Registration.

Step 2: In order to maintain safe highways, the once-a-year safety inspection system requires that all used vehicles are inspected within 10 days of sale unless a valid inspection sticker is displayed on the vehicle. The buyer is responsible to have the car inspected, which can be done at any Pennsylvania certified inspection station.