

BUSINESS WORKSHEET

YEAR: _____

DATE: _____

NAME: _____

INCOME

Gross Receipts or Sales _____
Cost of Goods Sold _____
Total Gross Profit _____
Other Income _____
Total Gross Income _____

INVENTORY AT COST

DEDUCTIONS

Advertising _____
Bank Service Charges _____
Car/Truck Expense _____
Or Mileage _____
Commissions _____
Dues/Publications _____
Employee Benefits _____
Freight _____
Insurance _____
Interest: _____
Mortgage _____
Other _____
Laundry/Cleaning _____
Legal/Prof. Fees _____
New Assets _____
Office Expense _____
Rent on Business Property _____
Repairs _____
Supplies _____
Taxes _____
Travel _____
Meals/Entertainment _____
Utilities: _____
Telephone _____
Water _____
Electric _____
Wages _____
Other _____

Total Deductions _____
Net Profit (Loss) _____

