



# Nightwatch Security & Telephone, L.L.C.

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## FIRE COMMAND CENTER FIRE ALARM INSTRUCTIONS

### TO SILENCE AND CANCEL A FIRE ALARM

Use this procedure when your Fire alarm is sounding and you wish to cancel the alarm.

1. First check the area indicated by the display to see if there is a fire. If there is any possibility of a fire, leave the premises immediately! Proceed to step 2 only if you are certain the alarm has been falsely triggered.
2. To silence the alarm, at a keypad, turn the key to the right to enable, and press the **SILENCE** button. The display will show the zone that caused the alarm. Do not reset the alarm until you have checked the zone indicated to see what smoke detector is displaying a solid red light. If you do not have a key, you may also enter 1234 COMMAND on the keypad to silence the alarm; this will work even if the key can not be located and the keyswitch is not set to enable.
3. Go to a phone and dial 827-2000 (or 1-800-827-3408) to call NIGHTWATCH CENTRAL, our alarm monitoring center. Tell the operator there is no fire, give your name and any information requested so that we may cancel.
4. If the phone rings before you have called Nightwatch Central, please answer. Let our operator know there is no fire, give the password if requested.

### TO RESET THE FIRE SENSORS

After you have canceled the alarm, and taken care of the cause of the alarm, proceed with the following steps to reset the system. Be certain you have determined the exact detector that caused the alarm before proceeding. To determine which detector tripped, locate the detector showing a solid red light.

1. Turn the keyswitch to the right to enable, then press the RESET button.
2. The display will briefly read **SENSORS OFF**, then will change to **SENSORS ON**, then back to normal

(We recommend that you do not leave the key enabled at all times, but keep it nearby for when needed.)

NOTE: These are basic instructions, and do not cover all possible situations. If questions arise, refer to your users guide, or call Nightwatch Security & Telephone for assistance at 827-3408 (1-800-462-1996.)