

SHERWOOD FOREST FAIRE / CELTIC GATHERING ARTISAN APPLICATION

SHOW(S) YOU ARE APPLYING FOR:	<input type="checkbox"/>	Sherwood Celtic Gathering (deadline Jul 31)
	<input type="checkbox"/>	Sherwood Forest Faire (deadline Oct 31)
APPLICATION FEE: \$25 (Flat rate – whether applying for one or both shows)		
HAVE YOU APPLIED TO ANY SHERWOOD FOREST EVENTS IN THE PAST? <input type="checkbox"/> Yes <input type="checkbox"/> No		

- Applications submitted without the application fee will not be reviewed until the fee is received
- Applications postmarked after the deadline will be filed for consideration for the following year

BUSINESS DETAILS

Business legal name _____

Shoppe name (DBA) _____

Business Address _____

City, State, Zip _____

Business phone _____

Have TX Sales Tax #? Yes No

If so, provide #: _____

LICENSEE'S PERSONAL DETAILS

*A booth may have many owners, but may only have **one** licensee who will sign contracts and legally represent your business. Specify that person here.*

Licensee Name _____

Home Address _____

City, State, Zip _____

Email * _____

Mobile phone _____

Home phone _____

**An email address for your Licensee, at minimum, is required. It is the means by which we communicate all official policy changes to vendors. If you do not have your own email address, you must provide one of someone who will quickly relay this type of information to you when received. Anyone you list as a co-owner below will also receive these emails.*

CO-OWNER (OPTIONAL)

Owner Name _____

Relationship to you _____

Home Address _____

City, State, Zip _____

Email _____

Mobile phone _____

Home phone _____

CO-OWNER (OPTIONAL)

Owner Name _____

Relationship to you _____

Home Address _____

City, State, Zip _____

Email _____

Mobile phone _____

Home phone _____

BUSINESS WEBSITES

Please provide links to any websites such as your blog, Facebook, Etsy, EBay, YouTube, Twitter, Pinterest or anywhere else we may learn more about you and what you do.

http:// _____ http:// _____

http:// _____ http:// _____

WHAT EVENTS/SHOWS HAVE YOU PARTICIPATED IN AS AN ARTIST / MERCHANT?

EVENT NAME	LOCATION (CITY, STATE)	WHICH YEAR(S)?	STILL THERE?

REFERENCES

PLEASE SPECIFY UP TO TWO (2) EVENT COORDINATORS WE MAY CONTACT ABOUT YOU

EVENT NAME	CONTACT NAME	TITLE	CURRENT TEL #

PLEASE SPECIFY UP TO TWO (2) PAST OR PRESENT SHERWOOD PARTICIPANTS THAT WE MAY CONTACT ABOUT YOU

SHERWOOD PARTICIPANT NAME	CURRENT TEL #	CURRENT EMAIL ADDRESS

BIOGRAPHICAL INFO (ATTACH ADD'L PAPER AS NECESSARY)

Tell us about the history of your business.

Tell us about yourself – hobbies, job, interests, family life?

What is your motivation for participating in Celtic and/or Renaissance Festivals?

How did you hear about Sherwood Forest Celtic Music Festival / Sherwood Forest Faire?

BOOTH LOGISTICS

Booth Type	<input type="checkbox"/> I would like to rent a booth if available, but can use my own tent if necessary* <input type="checkbox"/> I would like to rent a booth. I cannot attend the show if none are available* <input type="checkbox"/> I would like to utilize my own tent. <p><i>Faire tents must be period in style and made of canvas with wood or concealed metal poles. Please submit photos of your setup with your application. Celtic tents need not be period; pop ups/EZ ups are acceptable. New Artists must spend a season at Faire before becoming eligible to build or purchase a permanent structure.</i></p>
Tent Location	<p><i>If you can only attend in a Rental Booth, skip this section.</i></p> <input type="checkbox"/> I would prefer my tent to be placed in the Gypsy Encampment near the Joust Arena (<i>electricity is available here</i>) <input type="checkbox"/> I would prefer my tent to be placed in the Greenwoode Triangle between the Seven Sisters and Greenwoode Theatre. (<i>no electricity is available here</i>) <input type="checkbox"/> I have another tent location in mind. Please specify: <p><i>We will take your tent location preference into account, but cannot guarantee your request can be accommodated. Many factors come into play such as available space, available electricity, and dispersing artists selling similar wares. Your designated location is at the sole discretion of the Faire.</i></p>
Electricity	<input type="checkbox"/> I require electricity* <input type="checkbox"/> I prefer electricity but can function without it if necessary <p><i>In almost all cases, the allotment per booth is 20 amps. Food booths will have more, and will be metered and charged the published Bluebonnet Cooperative rate rather than the flat rate.</i></p>
<p>If there is anything else you think we need to know about your setup, please provide details here.</p>	

INSURANCE

Insurance	<input type="checkbox"/> I have insurance coverage of at least \$300,000 for General Liability, Product-Completed Operations Aggregate, Personal and Advertising Injury (each occurrence), and Fire Damage (each occurrence). <input type="checkbox"/> I do not have coverage meeting the above requirements, and do not sell weapons, so would like to purchase coverage from the faire.* <p><i>Every booth must be insured. Booths providing their own insurance will need to provide a certificate listing Sherwood Forest Faire as an Additional Insured by Jan 31. Weapons purveyors are not insurable by Sherwood and must acquire their own coverage.</i></p>
------------------	---

* Booth rentals, electricity and insurance incur additional fees. Please consult the fee schedule for current rates

PRODUCTS
PLEASE CHECK ALL CATEGORIES THAT APPLY

<input type="checkbox"/>	Apothecary / Candles / Oils	<input type="checkbox"/>	Food (attach menus)	<input type="checkbox"/>	Metaphysical Arts
<input type="checkbox"/>	Armor	<input type="checkbox"/>	Footwear	<input type="checkbox"/>	Musical Instruments
<input type="checkbox"/>	Body Art / Hair braiding	<input type="checkbox"/>	Furniture	<input type="checkbox"/>	Pottery
<input type="checkbox"/>	Cloaks	<input type="checkbox"/>	Games / Rides	<input type="checkbox"/>	Services
<input type="checkbox"/>	Clothing	<input type="checkbox"/>	Glasswork	<input type="checkbox"/>	Toys
<input type="checkbox"/>	Costume Rentals	<input type="checkbox"/>	Jewelry	<input type="checkbox"/>	For the Wee Folk
<input type="checkbox"/>	Craft Demonstrator	<input type="checkbox"/>	Leather	<input type="checkbox"/>	Weapons
<input type="checkbox"/>	Decorative	<input type="checkbox"/>	Make It Yourself Activities	<input type="checkbox"/>	Woodwork
<input type="checkbox"/>	Drinking Vessels	<input type="checkbox"/>	Massage		
<input type="checkbox"/>	Fine Art	<input type="checkbox"/>	Metalwork		

If your products do not fit into these categories or if you have additional comments about them, please elaborate:

Are you an artist/craftsperson selling only your own work, which you personally usher all the way from design to production? If your answer is "no" then please clarify how much you involve yourself in what you are selling.

What percentage of your products lines are not made by you? (i.e., import/resale/consignment)

Do you conduct any type of product demonstrations? If so, please elaborate.

Faire applicants only: How do your product lines fit into the Medieval-Renaissance Era? (1150s-1600s)

Have you anything else to add?

QUESTIONS?

- Be sure to read the Participant Handbook, which will answer most of your questions. You may download it here: <http://sherwoodforestfaire.com/participanthandbook> (Note: If you are offered a contract, when you sign it you are agreeing you have read the Handbook and will convey its contents to your employees.)
- Questions not answered in the Handbook should be directed to applications@sherwoodforestfaire.com.

SUBMISSION INSTRUCTIONS

TO APPLY VIA US MAIL

- Mail your application, samples, and photos to:
Sherwood Forest Faire
PO Box 339
Round Rock TX 78680
- Enclose your application fee – a \$25 check or money order, payable to Sherwood Forest Faire LLC
- If you are including samples and wish to have them returned, include return postage or let us know that you'd like to pick them up at our office (by appointment only)

TO APPLY VIA EMAIL

- Send your application to applications@sherwoodforestfaire.com
- Send your application fee electronically via PayPal to applications@sherwoodforestfaire.com
- There is no size limit on photos and attachments – show us what you've got!

WHAT NEXT?

We receive a high volume of communication via email, mail and telephone throughout the year, and have only a small team to handle it. We ask for your patience in this matter. We will do our utmost to adhere to the following schedule:

- Acknowledgment of receipt of your application *via email* within 7 business days
- Decision within 12 weeks

If somehow you do not receive the initial acknowledgment, please contact applications@sherwoodforestfaire.com or 512 222 6680. Please do not contact us before that initial week is up to check if it was received, and please do not contact us before 12 weeks are up to see if we have made a decision.

Thank you for your interest in our events!