



Former Student Transcript Request and Release Form

Return completed form to registrar@scvcs.org or 803-253-6279

Date: _____

Name: _____
First Middle Last

Phone number: _____ DOB: _____

Graduation date: _____

Send official transcript to the following College or University (*must be submitted 2 weeks in advance*):

College/University: _____

To the Attention of: _____

Address: _____

City: _____ State: _____ Zip: _____

Signature (REQUIRED)

Date

South Carolina Virtual Charter School is hereby authorized to release the school records to post-secondary schools/colleges, scholarships, military and other agencies/contests as requested by the student. School records include high school coursework, class rank, GPA, standardized test scores (ACT, SAT, PSAT, ECT.), Advanced Placement Test Scores, and Exit Exam Scores. The student authorization also allows for the release of 1st semester freshman grades to South Carolina Virtual Charter School from South Carolina colleges and universities (state legislation).